

**Eastern Shore Emergency Medical Service Council**  
**A sub-area council of the Tidewater EMS Council, Inc.**

**Minutes of Meeting held at**  
**Eastern Shore of Virginia 911 Communications Center**  
**On April 13, 2006**

Attendance:

Station 2 ( <i>Jeremie Buyea</i> ) –	Christina Justice (alt)	Accomack DPS ( <i>Jason Lotus</i> ) -	Patty Drewer (alt)
Station 3 ( <i>John Dennis</i> ) –		Northampton EMS ( <i>Maryann Fitchett</i> ) -	Maryann Fitchett
Station 4 ( <i>Jim Evans</i> ) –	Jim Evans	Wallops FD -	
Station 5 ( <i>Tonya Beasley</i> ) –		Eastern Shore Ambulance ( <i>D. Callaway</i> ) –	
Station 6 ( <i>Jody Bagwell</i> ) –	Jody Bagwell	Virginia Lifeline ( <i>David Lewis</i> ) -	
Station 7 ( <i>Jimmy Rowley</i> ) -	Jimmy Rowley	9-1-1 ( <i>Jamie Collins</i> ) -	
Station 8 ( <i>John Hilton</i> ) –	John Hilton	At-Large (Public) ( <i>Scott Chandler</i> ) -	
Station 9 ( <i>Will Hamilton</i> ) –	Joe Colona (alt)	At-Large (Public) – <i>VACANT</i>	
Station 10 ( <i>Troy Justis</i> ) –	Troy Justis	At-Large (Phys) ( <i>Dr. Geoffrey Gubb</i> ) -	Dr. Geoffrey Gubb
Station 11 ( <i>Penney Fluhart</i> ) –		SMH (ED Nurse) ( <i>Bonnie Enoch</i> ) -	Bonnie Enoch
Station 13 ( <i>Pam Lewis</i> ) –		SMH (Nursing) ( <i>Terris Kennedy</i> ) -	
Station 16 ( <i>Ray Brooks</i> ) –	Ray Brooks	SMH (Admin) ( <i>Joseph Zager</i> ) -	
Station 18 ( <i>Sharone Johnson</i> ) –	Sharone Johnson	SMH (ED Phys) ( <i>Richard Hatch</i> ) -	Richard Hatch
Station 19 ( <i>Cathy Ulrich</i> ) –	Cathy Ulrich	SMH (At-Large) ( <i>Jennifer Barnes</i> ) -	Jennifer Barnes
Station 20 ( <i>Danny Green</i> ) –	Danny Green	SMH (At-Large) ( <i>Ken Blair</i> ) -	
Guests –	Angela Nock (10), Michael Berg (OEMS)	TEMS Staff -	David Couling

President, Maryann Fitchett, called the meeting to order.

The meeting minutes of October 12, 2005 were accepted as presented.

The treasurer's report was presented.

ALS Training:

- Discussion revolved around the need to have another instructors meeting to discuss multiple items, including both the initial course offering and the revitalization of recertification of BTLS, giving instructor's course numbers and training numbers out, and continuing education;
- A recommendation was made to deduct 15% of an instructor's pay, if he/she failed to submit paperwork on time. All instructors must have paperwork to the course coordinator within 7 days. Both these issues will be discussed at an upcoming instructors meeting;
- A recommendation was made to either hold an Enhanced class every January, in a central location or alternate the location from year to year. No discussion followed. This issue will also be discussed further in an upcoming instructors meeting;
- *Initial* BTLS is costing the Council lots of money due to students not being ALS certified. Further discussion will be needed to decide if this course should be offered after the completion of the Enhanced course;
- Accreditation of a site here on the shore to offer Intermediate certification should be considered. Additional information is needed.

BLS Training:

- Motion by Danny Green, seconded by Jimmy Rowley for all EMT students on the shore to pay \$25 for administration fees. The Eastern Shore EMS Council will be

- financially responsible for all other costs, such as books, testing, and instructor fees;
- A BLS EMT refresher to be held at Melfa Volunteer Fire Company from May-December 2006;
  - A BLS continuing education schedule is in the works and should be released soon. A motion was made by Danny Green, seconded by Troy Justis, to offer a 24 hours BLS continuing education program rotated between Machipongo, Parksley, Oak Hall, and Melfa;
  - Instructors are to provide, within seven (7) days, to Council staff, a course roster, completed CE cards and a signed/completed instructor contract.
  - Council agreed to put in place a student course application, which shall include a listing of station contacts.

#### **Hospital Issues:**

- Central Supply is still receiving IV forms from the orange boxes with no patient names. Please use Jane/John/ Doe;
- Bonnie will look into getting Lifepak 12 pads in the EMS pyxis;
- Please tell all providers to immediately go to registration after providing turnover report to the ED staff. If your patient is a priority one the registration staff will need to be made aware of the urgency to register the patient immediately.

#### **New Issues:**

- The Financial Assistance Review Committee will be visiting some stations here on the shore on April 19-20, 2006. All stations that have applied for RSAG Grants will get a visit. Stations north of Onley will be visited on April 19, and stations south of Onley will be visited on April 20. Please have a station representative available at your station who can answer any questions this committee may have. Remember good impressions for grants help aid in their decision-making!

#### **Other Issues:**

- Mike Berg spoke briefly about the VA OEMS Rules and Regulations. He stated he would come to any agency to discuss them further.
- RSAF Grants were voted on. Please see attached.

#### **Elections:**

- President Daniel Green, nominated by Jimmy Rowley with anonymous vote;
- Vice President remained as Jennifer Barnes;
- Secretary/Treasurer Jimmy Rowley, nominated by Troy Justis with anonymous vote.
- Troy Justis was elected to the Executive Committee.

**Adjournment:** @2126, motioned by Dr. Gubb, seconded by Jody Bagwell.

Respectfully submitted by:  
Patricia P. Drewer

TEMS Council Top Priorities  
Planning Districts 20 & 22

Planning District 20 - Metro Tidewater

1 -	Vehicles	A- Franklin - Ambulance B- Princess Anne Courthouse - Ambulance C- Tidewater EMS Council – Ford Pick-Up D- Suffolk Fire – Ambulance E- Courtland - Ambulance F- Sedley – F-250 4x4 G- Carrollton – F-250 4x4 Crew Cab	TI-C12 TI-C08 TI-C04 TI-C02 TI-C11 TI-C09 TI-C05
2 -	Training Equipment	A- Norfolk Fire – ALS Training Equipment B- Norfolk Fire – Audio/Video Equipment C- Tidewater EMS Council – IV Boxes	TI-C10 TI-C10 TI-C04
3 -	AEDs	A- VA Beach EMS- 12 Leads (AED/Manual) B- VA Beach EMS AEDs	TI-C07 TI-C07

Planning District 22 – Eastern Shore

1 -	Training Equipment	A- Easter Shore EMS Council – ALS Sim Manikin B- Easter Shire EMS Council – Defibrillator	ES-C04 ES-C04
2 -	Field Equipment	A- Onley Fire & Rescue – Philips HeartStart B- Onley Fire & Rescue - Stryker Stretcher C- Onley Fire & Rescue – Motorola Pagers	ES-C07 ES-C07 ES-C07
3 -	Vehicles	A- Northampton CO Dept of EMS – Tahoe B- Oakhall Rescue – Ambulance C- Parksley Fire – Ambulance	ES-C03 ES-C06 ES-C05

# Grade Summary Report

All Applications For:  
Tidewater EMS Council

Agency Name: ATLANTIC VOL FIRE AND RESCUE  
Application: ES-C01/06-06  
County: ACCOMACK

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Hurst Elec. Dual Power Unit	\$ 6,400 00	2	Have 2 Units working. Unit that requested to be replace is old, but working Only 5 calls last year

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Agency Name: COMMUNITY FIRE COMPANY INC  
Application: ES-C02/06-06  
County: NORTHAMPTON

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	4 Wheel drive Sport Utility	\$ 22,500 00	3	Questionable use. No one there to answer questions. Other funds are available
RSAF	10	Minitor Pagers	\$ 2,300 00	3	Question the # of personnel and other funds are available

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Agency Name: NORTHAMPTON COUNTY DEPT OF EMS  
Application: ES-C03/06-06  
County: NORTHAMPTON

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Chevrolet Tahoe	\$ 38,895 00	1	Replace a vehicle with high miles and not able to get replacement parts for. Funding would benefit the county by providing ALS coverage.
RSAF	1	Motorola Mobile Radio for QRV	\$ 1,000 00	2	Funding would allow the return of a borrowed radio that needs to be returned

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Agency Name: EASTERN SHORE EMS COUNCIL  
Application: ES-C04/06-06  
County: ACCOMACK

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Laerdal ALS Simulator Manikin	\$ 22,000.00	1	Current equipment is almost 10 years old and various states of disrepair ES Council moving towards Accreditation and this will be needed.
RSAF	2	ALS Defibrillator	\$ 20,000 00	1	Current equipment is outdated and unable to get parts for. Needed for Accreditation.

# Grade Summary Report

All Applications For:  
Tidewater EMS Council

Agency Name: PARKSLEY VOL FIRE COMPANY INC  
Application: ES-C05/06-06  
County: ACCOMACK

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	2006 GMC 4500 Medium Duty Amb	\$ 59,000.00	1	Needed to replace unit 71 due to high mileage Agency looking to keep unit going out of service due to increase in service area.

Agency Name: OAK HALL RESCUE INC  
Application: ES-C06/06-06  
County: ACCOMACK

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	2006 or 2007 Horton Type I Amb	\$ 76,500.00	1	Needed to replace unit 202 due to increase maintenance cost assoc with this unit

Agency Name: ONLEY VOLUNTEER FIRE & RESCUE  
Application: ES-C07/06-06  
County: ACCOMACK

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	PHILIPS HEARTSTART M5066A	\$ 1,200.00	1	A strong need to replace current equipment (Marquette) Not able to get replacement batteries
RSAF	1	SIRYKER STRETCHER	\$ 6,000.00	1	A strong need to replace current equipment that is 15 years old and is outdated.
RSAF	6	MOTOROLA MINITOR V PAGERS	\$ 1,920.00	1	A strong need to replace older equipment that is 12 years old and outdated.

Agency Name: BOYKINS VOL FIRE/RESCUE SQUAD  
Application: II-C01/06-06  
County: SOUTHAMPTON

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Stryker Stair Chairs	\$ 3,000.00	2	Poor Condition/Liability. Exceeded service life. Equipment outdated

Agency Name: SUFFOLK FIRE DEPARTMENT  
Application: II-C02/06-06  
County: SUFFOLK

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	INTERNATIONAL TYPE I AMBULANCE	\$ 72,500.00	2	FD taken more active role with EMS. Need to take NSVRS high mileage out of service.

# Grade Summary Report

All Applications For:  
Tidewater EMS Council

Agency Name: BLACKWATER VOL RESCUE  
Application: II-C03/06-06  
County: VIRGINIA BEACH

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Web site funding	\$ 500.00	3	Agency feels this will help with recruitment and fund raising

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Agency Name: TIDEWATER EMS COUNCIL  
Application: II-C04/06-06  
County: NORFOLK

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	HP Color LaserJet Printer	\$ 375.00	2	Needed to replace old and out of date printer that jams 75% of time.
RSAF	50	IV Boxes for Regional Exchange	\$ 1,125.00	1	Regional Benefit to replace old and aging boxes (2nd Phase)
RSAF	1	F150 Extended Bed Pickup Truck	\$ 15,900.00	2	Greatly needed to reduce to use of personal vehicles to move equipment and personnel
RSAF	1	VA-1 DMAI Deployment Readiness	\$ 65,000.00	2	Positively impacts team readiness for state or federal response
RSAF	1	10' Trailer	\$ 2,880.00	2	Greatly needed to reduce to use of personal vehicles to move equipment

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Agency Name: CARROLLTON VOLUNTEER FIRE DEPT  
Application: II-C05/06-06  
County: ISLE OF WIGHT

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	INTERNATIONAL TYPE I - MEDIUM	\$ 67,136.50	1	Backup Ambulance needed 2nd ambulance calls increasing

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Agency Name: CHESAPEAKE FIRE DEPARTMENT  
Application: II-C06/06-06  
County: CHESAPEAKE

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	Customer Service Survey	\$ 2,500.00	3	Information for QI, but limited to just this agency. Does not help Region

# Grade Summary Report

All Applications For:  
Tidewater EMS Council

Agency Name: CITY OF VA BEACH DEPT OF EMS  
Application: II-C07/06-06  
County: VIRGINIA BEACH

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	2	Brochures	\$ 1,512.50	3	Vital to Recruitment. Other funding may be available
RSAF	2	Recruitment Booth	\$ 1,963.50	3	Vital to Recruitment. Other funding may be available
RSAF	3	(AED/Manual) with 12 lead	\$ 32,506.50	2	For research project that may be of benefit to region
RSAF	3	Automatic External Defibrillat	\$ 1,650.00	1	Need to replace outdated equipment

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Agency Name: PRINCESS ANNE COURTHOUSE VRS  
Application: II-C08/06-06  
County: VIRGINIA BEACH

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	FORD TYPE III AMBULANCE	\$ 55,000.00	2	Need to replace A.S.A.P. due to extremely high mileage
RSAF	1	Laptop computer	\$ 750.00	3	Would replace outdated equipment, but not mission essential
RSAF	4	Laerdal Compact Suction Unit	\$ 700.00	2	Units are obsolete need to be replaced

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Agency Name: SEDLEY VOLUNTEER FIRE DEPARTMENT  
Application: II-C09/06-06  
County: SOUTHAMPTON

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	F 250 4X4	\$ 30,400.00	2	Need to replace old unit. Needed for the geographical area.
RSAF	1	SMALL HYDROLIC RAM	\$ 2,778.40	2	Needed to complete extrication Equipment Package. But some funds are available (Perhaps 50/50)
RSAF	1	LARGE HYDROLIC RAM	\$ 3,428.80	2	Needed to complete extrication Equipment Package. But some funds are available (Perhaps 50/50)
RSAF	2	2 ram blocks	\$ 924.80	2	Needed to complete extrication Equipment Package. But some funds are available (Perhaps 50/50)

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Agency Name: NORFOLK FIRE & PARAMEDICAL SER  
Application: II-C10/06-06  
County: NORFOLK

<u>Grant Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	AUDIO-VISUAL TRAINING EQUIPMENT	\$ 20,000.00	2	Great regional resource. Willing to assist other agencies and region
RSAF	1	EMS ALS TRAINING EQUIPMENT	\$ 5,000.00	1	Equipment Needed. Assists other agencies

# Grade Summary Report

All Applications For:  
Tidewater EMS Council

Agency Name: COURTLAND VOL RESCUE SQUAD  
Application: II-C11/06-06  
County: SOUTHAMPTON

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	2006 F-250 4X4 CREW CAB DIESEL	\$ 35,000 00	2	Station is staffed 24/7 with paid staff Current vehicle not designed for current use

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Agency Name: FRANKLIN FIRE & RESCUE  
Application: II-C12/06-06  
County: FRANKLIN CITY

## Grant

<u>Type</u>	<u>Qty</u>	<u>Item</u>	<u>State Funding</u>	<u>Grade</u>	<u>Comments</u>
RSAF	1	CHEVROLEI TYPE I MD AMBULANCE	\$ 54,413 00	2	Current unit outdated and needs to replaced A.S.A.P

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