

Eastern Shore Emergency Medical Service Council  
A sub-area council of the Tidewater EMS Council, Inc.

Minutes of Meeting held at Eastern Shore 911 Center  
October 9, 2007

ATTENDANCE:

Station 2 ( <i>Jeremie Buyea</i> ) –	Accomack DPS ( <i>Jason Lotus</i> ) -
Station 3 ( <i>Kevin Holloway</i> ) – Kevin Holloway	Northampton EMS ( <i>Maryann Fitchett</i> ) - Maryann Fitchett
Station 4 ( <i>James Evans</i> ) – James Evans	Wallops FD -
Station 5 ( <i>Tonya Beasley</i> ) –	Eastern Shore Ambulance ( <i>Donna Callaway</i> ) –
Station 6 ( <i>Jody Bagwell</i> ) – Jody Bagwell	Virginia Lifeline ( <i>David Lewis</i> ) -
Station 7 ( <i>Jimmy Rowley</i> ) –	9-1-1 ( <i>Jamie Collins</i> ) – Marge Surran (alt)
Station 8 ( <i>John Hilton</i> ) –	At-Large (Public) ( <i>Scott Chandler</i> ) -
Station 9 ( <i>Will Hamilton</i> ) –	At-Large (Public) – <i>VACANT</i>
Station 10 ( <i>Troy Justis</i> ) – Troy Justis	At-Large (Phys) ( <i>Dr. Geoffrey Gubb</i> ) -
Station 11 ( <i>Marge Surran</i> ) – Marge Surran	SMH (ED Nurse) ( <i>Bonnie Enoch</i> ) – Bonnie Enoch
Station 13 ( <i>John McCleish</i> ) –	SMH (Nursing) ( <i>Terris Kennedy</i> ) -
Station 16 ( <i>Ray Brooks</i> ) –	SMH (Admin) ( <i>Joseph Zager</i> ) -
Station 18 ( <i>Sharone Johnson</i> ) – Sharone Johnson	SMH (ED Phys) ( <i>Richard Hatch</i> ) -
Station 19 ( <i>Cathy Ulrich</i> ) –	SMH (At-Large) ( <i>Jennifer Barnes</i> ) -
Station 20 ( <i>Danny Green</i> ) –	SMH (At-Large) – ( <i>Ken Blair</i> )
Guests – Bryan Rush, Erik Redmond, Steven Kostrzena	TEMS Staff - Hollye Carpenter, David Couling
Wayne Berry	

The meeting was called to order @ 1935 hours.

In the absence of the President and Vice-President, Maryann Fitchett was chosen to serve as pro tem.

A motion was made by J. Bagwell, seconded by J. Evans to accept the minutes of April 10, 2007. Motion carried.

H. Carpenter provided the treasurer's report. A motion was made and seconded to accept the Treasurer's report as presented. Motion carried.

ALS Training

**ENHANCED**

- K. Holloway reported 17 students tested in June. 13 were certified and the other 4 remain in various stages regarding their retest. He further stated plans are underway for a 2008 class, to be held at Melfa VFR, starting in January.

**ALS CE**

- K. Holloway reported ALS CE classes are going along smoothly and attendance has increased. He further stated the survey netted approximately 30 responses, indicating a desire for more hands on training, and a potential move of the NCEMS night session further north. Upcoming CE includes Trauma case studies by LifeEvac, Cardiac-MI case studies, pediatrics and protocols.
- A motion was made by T. Justis and seconded by J. Bagwell, to fund 2 additional workshop instructors per session to assist with the inclusion of hands on training during the CE sessions.
- M. Surran suggested the use of the 911 Center as a new location for ALS CE.

- Chincoteague EMS recently initiated an ALS CE program. A schedule will be posted and all EMS providers are invited to attend.
- The VA Office of EMS has recently implemented a program called "Train Virginia", which offers various category 1 & 2 CE hours for ALS & BLS providers. This program is accessed on the internet and utilizes EMSAT presentations. These hours post within 24 to 48 hours of completion.
- Agencies are now able to access, on the internet, CE reports for their members.
- J. Bagwell asked for specialty classes, such as 12 lead interpretation and RSI to be offered.

### *INTERMEDIATE*

- K Holloway advised TCC, due to staffing issues, withdrew their offer to provide an Intermediate program on the shore. Other avenues are being investigated at this time.

### BLS TRAINING

- Considerable discussion revolved around the need to provide quarterly BLS CE sessions. K. Holloway agreed to take this project. Rotating classes will begin in January 2008.
- It was reported J. Jeffries and J. Russell dropped their EMT Instructor certifications. There is a significant need to set a plan for ensuring EMT Basic classes continue to be offered on a regular basis shore wide.
- It was announced J. Rowley will offer an EMT Basic beginning in January 2008.
- A letter needs to go out to the agencies and BLS providers explaining the use of the BLS skills sheet for recertification.
- J. Bagwell asked the Council consider requiring BLS providers be active and answer a certain percentage of calls to be exempted from testing for recertification. The consensus was this is an issue each agency could/should address, as the skills sheet requires the signature of the agency's Rescue Captain or Training Officer.

### HOSPITAL ISSUES

- Dirty/used Orange IV boxes continue to be left in the clean/new supply room. Also paperwork, showing patient and supplies used, continues to be frequently left incomplete.
- Housekeeping is to suppose to change the water in the mop bucket daily.
- Diversified Ambulance Billing has recently been denied access to patient face sheets due to HIPAA violation. B. Enoch stated she would look into this issue.
- B. Enoch is also working on issues related to the proper cleaning of EMS equipment and positive interactions between ED nurses and EMS providers.
- D. Coulling stated the Easy IO for adults has been added to the TEMS ED restocking agreement. Each costs \$99.00.

### OTHER

- A motion was made by J. Bagwell and seconded by T. Justis to purchase 500 mini protocol books, at a maximum price of \$7.00 each, for distribution to all ALS and BLS providers.
- J. Bagwell also requested a big protocol book be issued to each licensed EMS unit.

- The Broslow Bags, which were originally grant funded through the EMS Council, are in need of replacement. C. Ulrich stated she would contact all stations to see if there was interested in pursuing another grant.
- Nightingale is seeking reference points for the entire shore. Northampton County has submitted 10 reference points for consideration. The SMH helipad can be used as one of these points, and interaction with the ED staff is not necessary with the exception of notifying security.
- A question was raised regarding the responsibility of the maintenance and upkeep of the equipment on the MCI trailers, specific to the O2 cylinders. The consensus was the O2 cylinders should be rotated with station stock to keep updated. E. Redmond reported the generator for the north MCI trailer had been repaired.
- J. Bagwell questioned the status of the ES Infection Control Plan and the need to establish working relationships with local medical centers and the health department to offer more opportunities for volunteers to acquire immunizations.
- J. Bagwell questioned the desire of agencies to use an electronic PPCR. M. Fitchett stated an average NCEMS charts takes 12 minutes and there is mobile program available, however we are not currently utilizing it.
- K. Holloway stated he felt it was time to consider a reprint of our recruitment brochure and the production of a new video.

### RSAF GRANT REVIEW

D. Coulling reported 8.2 million has been requested, and 4 million will be funded.

ES-C01 Bloxom VFC ~ (1) Lifepak 12 Monitor  
 ES-C02 ES 911 Center ~ (1) EMD QA/QI Evaluation  
 ES-C02 ES 911 Center ~ (1) EMD Meds Interface in CAD  
 ES-C02 ES 911 Center ~ (1) APCO Basic TeleComm Training  
 ES-C02 ES 911 Center ~ (1) APCO Supervisory Training  
 ES-C02 ES 911 Center ~ (1) 9-1-1 Simulator  
 ES-C02 ES 911 Center ~ (1) Public Educations Supplies  
 ES-C03 Atlantic VF&R ~ (1) 60cc Hurst Ram  
 ES-C03 Atlantic VF&R ~ (1) Ram Attachment Set  
 ES-C03 Atlantic VF&R ~ (1) Ram Extension Kit  
 ES-C04 Onley VF&R ~ (1) Hurst Xtractor II  
 ES-C04 Onley VF&R ~ (1) Hurst 4gh-si Power Unit  
 ES-C04 Onley VF&R ~ (5) Motorola Minitor 5 Pagers  
 ES-C04 Onley VF&R ~ (1) Medtronic Lifepak CR-Plus  
 ES-C05 Onancock VFD ~ (1) Maxiforce AF391 control package  
 ES-C05 Onancock VFD ~ (1) Maxiforce AF387 air bag set  
 ES-C05 Onancock VFD ~ (1) Res-Q-Jack rj3-4ptx

The next meeting of the ES EMS Council will be the annual holiday gathering to be held at the Village Restaurant on Chincoteague, either December 6<sup>th</sup> or 11<sup>th</sup>, 2007.

Meeting was adjourned @ 2200 hours.

Respectfully submitted,  
 Hollye B. Carpenter